

Public Handbook: Application for Re-Entry Permit to Return into the Kingdom

Agency: Immigration Bureau, Royal Thai Police

Criteria, Procedures, Regulations, and Conditions (if any) for the application and approval

- 1) An alien must not be an inadmissible person under Section 12 of the Immigration Act, B.E. 2522.
- 2) An alien must be permitted to temporarily stay in the Kingdom in accordance with the criteria and conditions as prescribed by the related laws and has been granted a visa stamp in his/her valid passport.
- 3) If an alien is prohibited to leave the Kingdom under any condition, such alien must contact the relevant authorities for submitting an application for a letter of permission.
- 4) While considering an application and inspecting the documents, an officer can ask an applicant for more clarification, if it is still questionable.
- 5) Fee is non-refundable even if the application is not approved.

Service Channel

<p>Place of Service An alien must contact in person at the local immigration checkpoint where the alien resides. For further information, please visit www.immigration.go.th (Remark: (Service time is based on the office hours of each immigration checkpoint.))</p>	<p>Service time Monday to Friday (except official holidays), Time: 08.30 -16.30, (Have a lunch break.)</p>
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Procedures, Time, and Responsible Section

Total Time: 40 minutes

No.	Procedures	Time	Responsible Section
1)	<p>Inspection of documents 1.Submit an application form (TM.8) and relevant documents. 2.An officer inspects an application form (TM.8), passport, and relevant documents. 3.An officer saves the information in the Immigration Information System and inspects the blacklist. (Remark: -)</p>	20 mins.	Immigration Division 1-6
2)	<p>Consideration 1.Pay a fee. 2.An officer stamps a Re-Entry Permit on the passport. (Remark: -)</p>	5 mins.	Immigration Division 1-6
3)	<p>Result Consideration Hearing 1.An officer checks the accuracy and signs. 2.Receive the passport and receipt. (Remark: -)</p>	15 mins.	Immigration Division 1-6

List of Required Documents

No.	Documents and Details	Authority
1)	Application for Re-Entry Permit to Return into the Kingdom (TM.8) with 1 photo, size 4X6 cm.	-
2)	Passport	-
3)	Letter of permission to leave the Kingdom (In case an alien is prohibited to leave the Kingdom under any condition.)	-

Fee

No.	Fee Details	Fee (Baht / Percentage)
1)	Fee for single entry in accordance with the remaining permitted period of stay (Remark: -)	1,000 baht
2)	Fee for multiple entry in accordance with the remaining permitted period of stay (Remark: -)	3,800 baht

Complaint Channel / Service Suggestion

No.	Complaint/Suggestion
1)	Immigration Bureau (Remark: (507 Soi Suanplu, South Sathorn Road, Sathorn District, Bangkok 10120 / Hotline 1178 / P.O. Box 1178 Suanplu, Bangkok 10120))
2)	Local Immigration Checkpoint (Remark: -)
3)	Center of Public Service, Office of the Permanent Secretary, The Prime Minister's Office (Remark: (1 Phitsanulok Road, Dusit District, Bangkok 10300 / Hotline: 1111/ www.1111.go.th / P.O. Box 1111 Phitsanulok Road, Dusit District, Bangkok 10300))

Application Form, Sample, and Instruction for filling out the form

No.	Application Form
1)	Application Form (TM.8) Application for Re-Entry Permit to Return into the Kingdom (Remark: -)

Remark: Related laws and regulations

1. Ministerial Regulations no.27 (B.E.2546) issued under the Immigration Act, B.E.2522
2. Order of the Immigration Bureau no.228/2549 dated 12 September 2006
3. Code of Police Regulations not related to the case, Category 34, Chapter 3, Article 5
4. Immigration Act, B.E.2522, Section 39 and 46
5. Ministerial Regulations prescribing Application Forms under Immigration Laws and Procedures for Application for Endorsement of Re-Entry Permit and Application for Residence Permit (Non-Quota) in the Kingdom as previously granted, B.E.2559